



# NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government  
Affiliated to Kerala University of Health Sciences)

## INSTITUTIONAL ACADEMIC COMMITTEE (IAC)



*G. S. N.*  
PRINCIPAL  
PKDAS COLLEGE OF NURSING  
PANAYUR (P.O), VANIYAMKULAM  
OTTAPALAM, PALAKKAD DT  
KERALA - 679522



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## CIRCULAR

NCN/CC/IAC/2023-24/01

20-06-2023

The Institutional Academic Committee meeting with members is scheduled on 26-06-2023 at 01:30 pm in Principal Office. All members are instructed to attend the meeting without fail.


  
PRINCIPAL

Copy to:

The Head of the Departments

Faculty Members by Name



  
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## Minutes of Meeting

Month : June  
 Date : 26/06/2023  
 Time : 1.30 pm  
 Venue : Ben Q Classroom.

### Agenda

- Curriculum Evaluation
- Clinical Postings
- NAAC meeting
- SNA Arts and Sports.

The meeting started at 1.30 pm.

Prof. Dr. Srinivasan G. chaired the meeting.

The Curriculum Evaluation of the academic year, 2022-2023 was presented by the respective class coordinators. JCP was done by Ms. Aswathy on the topic, "Feasibility of brachytherapy in cancer children undergoing HSCT."

Sl. No	PARAMETERS	YES	NO	DETAILS / ACTION PLAN
I	<u>TRAINING</u>			
1.	Master Time Table	✓		
2.	Annual Academic Plan	✓		
3.	Monthly Academic Plan and Report	✓		
				II Semesters Nursing Foundations II - 52/12 Applied Biochemistry - 4/40 Applied Nutrition - 8/45 Health Informatics - 2/40 - Practicals are planned to

  
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BSc(N) 10<sup>th</sup> Sem.

- AHW 140 Hrs, Pharmacology - 4 hrs professionalism ✓
- Practical 287 hrs Completed
- BSc(N) III<sup>rd</sup> yr
- clinical posting MSW, CNW going on,
- Research planner 2<sup>nd</sup> wk Dec

BSc(N) 10<sup>th</sup> yr

OBT - 200 hrs, CNW - going on  
II<sup>nd</sup> sessional 31<sup>st</sup> Oct

- Books, Journals and e-journals are updated and training students to use
- Availability of Internet facility

New students are encouraged to use e-library.

All our students are using library effectively

- 4. Theory and clinical are satisfactory ✓
- 5. Students project ✓
- 6. professional industrial interaction ✓
- 7. Library usage ✓
- 8. net-based learning ✓
- 9. Community academic programmes ✓

FACULTY DEVELOPMENT AND STUDENT INTERACTION ASSESSMENT

- 1. Internal Assessment ✓
- 2. Pass percentage ✓
- 3. University Toppers ✓
- 4. Academic Calendar by Institution ✓
- 5. CNE ✓
- 6. Seminars and ✓

G.P.S.W

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#### IV. KUNS PARAMETERS

- Faculty Qualification ✓  
and number
- Academic staff ✓  
training
- Periodical ✓  
institutional faculty  
appraisal system ✓
- Faculty development ✓  
program

Teacher-Student  
ratio is maintained

Teachers are  
appointed as per norms

Teachers attend the  
induction program

Jep was conducted  
on mindful medication

#### V. INSTITUTIONAL EXCELLENCE

1. vision and mission ✓  
statements are  
displayed
2. Awards and achievement ✓  
for Institution
3. Accreditation  
NABH / ISO / NAAC
4. Funded projects ✓

Awarded by AT QAS  
by KUNS

naac In Progress

Others :

All the programmes, Club activities  
can be carried out based on the criteria

BSc (N) 1st Sem academic plans to  
be carried out.  
All instrumental 1st Quality Circle



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## CIRCULAR

NCN/CC/IAC/2023-24/02

20-06-2024

The Institutional Academic Committee meeting with members is scheduled on 29-02-2024 at 03:30 pm in Principal Office. All members are instructed to attend the meeting without fail.


  
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The Head of the Departments

Faculty Members by Name



  
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# MINUTES OF THE MEETING

MONTH : FEBRUARY  
 DATE : 29.02.2024  
 TIME : 3.30 pm  
 VENUE : MULTIPURPOSE HALL

## AGENDA :

- Curriculum Evaluation
- Clinical postings
- others

S.NO	PARAMETERS	YES	NO	DETAILS / ACTUALLY
I.	Course Training - Master timetable ✓ - Annual Academic Plan ✓ - Monthly Academic Plan & Report ✓			Bsc Nursing I <sup>st</sup> sem Communicative English 25/40 Applied Anatomy 40/60 Applied physiology 40/60 Applied sociology 35/60 Applied psychology 31/60 Nsg Foundation 118/120 clinical posting Completed II <sup>nd</sup> sessional exams going to complete.

Bsc Nursing III<sup>rd</sup> sem

AHN 90/140 hrs  
 Microbiology & Infection Cont: 20 hrs Completed  
 pharmacology 15/20  
 pathology 16/20  
 II<sup>nd</sup> semester results  
 Came 100% pass.

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## II. Faculty Development and Student Interaction Assessment:

1. Internal Assessment ✓
2. Pass percentage ✓
3. University toppers ✓
4. Institutional Academic Calendar ✓
5. CNE ✓
6. Seminar & workshops ✓
7. Teachers selected as office bearers in professional organizations ✓
8. Programs in educational technology ✓

## III. Student welfare

1. Co-Curricular and Extracurricular activities ✓
2. Placement programs ✓
3. Programs for slow learners ✓
4. Quality classrooms Lab, clinical classes ✓



**GSW**  
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5. Quality commonrooms, transportation facilities ✓

Remedial classes are conducted for slow learners. Classrooms and Labs are well equipped. Clinical facilities are adequate to meet educational needs of the students.

Good and well maintained common

OTHERS

- QAS work is undergoing.
- Dress code for students (Complete) should be maintained.
- NAAC Co-ordinators should update works then and there.
- I Campus should be updated.
- KNMC Inspection
- It is expected not to conduct Seminars, workshops in online.
- NSS activities should be more active and can be carried out with community posting.
- NIRF, NAAC works should be actively completed.
- FDP should be conducted 15 days on leave. Incharge Lt. Col. Dr. Regina and Mrs. Dhanababy - Asst professor.

To Ben & Class 2<sup>nd</sup> sem students be shifted.

The meeting well finished by ensure all instructions to be carried out as grievances should be in follow up.

Prepared By : [Signature] Professor [Prof. SATHYASRI]

Signature of the principal : [Signature]



[Signature] PRINCIPAL P.K.DAS COLLEGE OF NURSING PANAYUR (P.O.), VANIAMKULAM OTTAPALAM, PALAKKAD DT KERALA - 679522



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**(FORMERLY NEHRU COLLEGE OF NURSING)**

**ACADEMIC YEAR**

**2022-2023**



# NEHRU COLLEGE of NURSING



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## CIRCULAR

NCN/CC/IAC/2022-23/01

20-06-2022

The Institutional Academic Committee meeting with members is scheduled on 27-10-2022 at 02:30 pm in Principal Office. All members are instructed to attend the meeting without fail.

PRINCIPAL

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The Head of the Departments

Faculty Members by Name

*G. S. S. S.*  
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## Minutes of the Meeting.

Month: October  
 Date: 27/10/2022  
 Time: 2.30pm  
 Venue: II Year class room.

### Agenda:

- Curriculum Evaluation
- Workshop

### Curriculum Evaluation:

Curriculum Evaluation was done by respective class teachers. It was decided to complete the theory classes by the end of December, to plan for revision and plan for the next academic year 2023-2024 and start the classes.

### Workshop:

It was decided to conduct a child health Nursing department organized Workshop on 24th and 25th <sup>Nov</sup> December on the topic "childhood emergencies ENFANCE EPEIGON International Workshop for 2 days.

To conduct a International Webinar on Mental Health and Substance Abuse on 5/11/2022 by Mental Health Nursing department.

### Journal club:

This month's Journal club was organized and presented by Mrs. Southi. M on the topic Critique review on effect of Bergis Allen Exercise on lower limb tissue perfusion among patients with diabetes.



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S.No	Parameters	Yes	No	Details
4.	Theory & Practical lab / clinical is satisfactory	✓		Theory classes are in progress. clinical posting of all batches are ongoing.
5.	Student Project	✓		Mixing research project has been planned and the students were divided into 18 group & hence 18 projects are in progress.
6.	Professional industrial interaction	✓		
7.	Library Usage	✓		Books, journals & e journals are available along with internet facilities. Students are using the library effectively.
8.	Net Based learning	✓		
9.	Community Academic Programs	✓		
<u>II FACULTY DEVELOPMENT AND STUDENT INTERACTION &amp; ASSESSMENT</u>				
1.	Internal Assessment	✓		Internal assessments of all subjects are done periodically.
2.	Pass percentage	✓		
3.	Universityoppers	✓		59.64% in 1st year result.
4.	Institutional Academic calendar	✓		
5.	CNE	✓		CNE's are conducted monthly. TCP on Bridges Allen exercise was conducted this month by Mr. Smith.



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S.NO	Parameters	Yes	No	Details
<u>IV</u>	<u>KUHS Parameter</u>			
1.	Faculty qualification and number	✓		Teacher student ratio is maintained. Teachers are appointed as per norms.
2.	Academic staff training	✓		Faculty are attending various training programs.
2.	Periodic institutional faculty appraisal program	✓		Faculty appraisal is done annually.
4.	Faculty development programme			FDP conducted monthly.
5.	Disciplinary issues of students & faculty			Floor managers are appointed to supervise the discipline of the students.
<u>V</u>	<u>INSTITUTIONAL EXCELLENCE</u>			
1.	Vision & Mission Statement displayed	✓		
2.	Awards & achievements for the institution	✓		Awarded 1 <sup>st</sup> in QAS by KUHS.
3.	Research projects patent publications of the institution	✓		
4.	Any accreditation university NAAC/NABH/NBA/ISO	✓		NAAC is in progress.
5.	Any funded project	✓		Unnath Bhaath Akhyam.

  
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## CIRCULAR

NCN/CC/IAC/2022-23/02

28-01-2023

The Institutional Academic Committee meeting with members is scheduled on 01-02-2023 at 02:00 pm in Principal Office. All members are instructed to attend the meeting without fail.

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2022 - 2023

Month: February  
 Date: 01/02/2023  
 Time: 2:00pm  
 Venue: II Year classroom.

### Agenda

- Curriculum Evaluation
- Academic Plan
- others

The meeting started at 2:00pm. Prof Dr. Kavithambal chaired the meeting.

The curriculum evaluation of the academic year 2022-2023 was presented by the respective class coordinators. The syllabus was complete and revision classes are going on. The classes for the next academic year started and ongoing.

It was instructed to all subject coordinators to complete the log book and file by February 15.

ICR was done by Ms. Meena V on the topic Critique review of effectiveness of chin tuck against resistance (CTR) in improving swallowing ability among EVA patients with dysphagia.



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Parameter

Yes No

Details

A few faculty joined the hours were allotted as follows.

Groeshma:

PBBSC CHN - 20

MNSE - 20

MSN II (III Sem) - 30

Ajanta: <sup>IV Sem Genetics: 10</sup>

Sociology - 25

70N II - 20

PBBSC MSN - 20

MHNC III Year - 20

Aswathi

Education - 19

MSN PBBSC - 20

Infection control - 20

The hours Alloted for the teachers were realloled as follows

Prof Priya - 80

Dr Bithu - 75

Ms. Rani - 85

Mr. Nowfel - 80

Mr. Shenu - 80

Ms. Delphy - 100

Ms. Lakshmi - 75

Ms. Meena - 90

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Parameters		Yes	No	Details
4	Placement Programmes	✓		
	Programs for slow learners	✓		Remedial classes are conducted for slow learners
	Quality classrooms, lab, clinical classes			classrooms and lab are well equipped. clinical facilities are adequate to meet the educational needs of the students & to upgrade their knowledge.
5	Quality common room, transportation, toilets & canteen	✓		Good & well maintained common rooms are available for boys & girls.
	Monitoring tutorial system	✓		Periodic assessments are done to assess slow learners.
	Grievance-Redressal System	✓		GRC meetings are conducted.
<u>IV</u> KUVHS PARAMETER				
1.	Faculty qualifications	✓		Teacher student ratio is maintained. Teachers are appointed as per norms.
2.	Academic staff training	✓		Teachers attend induction program.
3.	Periodic institutional faculty appraisal system	✓		Faculty are appraised annually.
4.	Faculty development programme	✓		JCP is conducted every month.
5.	Disciplinary issues of student & faculty	✓		
<u>V</u> INSTITUTIONAL EXCELLENCE				
1.	Vision & mission statement displayed	✓		
2.	Awards & achievements			Awarded 77 QAS by



**QAS**  
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**(FORMERLY NEHRU COLLEGE OF NURSING)**

**ACADEMIC YEAR**

**2021-2022**



# NEHRU COLLEGE of NURSING



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## CIRCULAR

NCN/CC/IAC/2021-22/01

20-02-2022

The Institutional Academic Committee meeting with members is scheduled on 25-02-2022 at 03:00 pm in Principal Office. All members are instructed to attend the meeting without fail.

PRINCIPAL

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Faculty Members by Name

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## Minutes of the Meeting

Month	: February 2022
Date	: 25-02-2022
Time	: 3:00pm
Venue	: Conference Hall
Agenda	: → Research publication & PhD program → Revision plan & Model examination → Clinical posting & file submission → Master class → FDP → Induction program → Instruction to students.

The meeting started at 3:00pm at conference Hall. Prof. Dr. Kavithamole P.J. chaired the meeting.

The agenda of the meeting discussed after Journal club presentation of Ms. Zaina Elizabeth on the topic

Curriculum evaluation was done by respective class co-ordinators. Theory portions are completed for all batches. Once the students complete 100% attendance in the clinical area, they can be withdrawn from the clinics. Revision plan timing is from 8am-12N for the afternoon shift students & from 1pm to 6pm for morning shift students in the clinics. Test papers has to be conducted regularly & reports to be submitted to principal every week end. If there is more than five failures, revision is mandatory till 6pm.

Model examination is scheduled during the month of February-March 2022. Marks of sessional examinations & model examination has to be taken for calculating internal marks. Internal marks to be calculated before handing over the register to next academic year co-ordinator. Subject file to be completed before 28/2/2022.



Faculty development program is planned from ~~the~~ March 14<sup>th</sup> to 18, 2022. Community Health Nursing dept. is organising the program. Various committees are formed for the program & are

- Scientific Committee - Mr. Vishnu, Dr. Binu Babu, Mrs. Zaina Elizabeth  
Mrs. Snelthi-C
- Program Committee - Mrs. Rose Jose, Mrs. Anusweena Thomas,  
Mrs. Saeltha, Mr. Milka Oppam
- Reception Committee - Mrs. Jincy, Mrs. Shincy, Mrs. Delphy,  
Mr. Anjali
- Refreshment - Mrs. Sherin, Mrs. Sreelekha, Mrs. Claudia,  
Mrs. Aiswarya
- Invitation - Lt. Col. Regina, Mrs. Snelthi-S, Mrs. Praseetha
- Women's day Program to be arranged by  
Child health Nursing department.

Induction training program is planned on March 19, 2022. The committee formed for the programme:

Programme Committee - Prof. Kumari Haripriya O.B, Mr. Jincy  
Mrs. Anusweena Thomas

- Reception Committee - ~~Mrs.~~ Vishnu, Mrs. Snelthi-C, Mrs. Claudia,  
Mr. Rose Jose, Mrs. Aswini
- Invitation Committee - Mr. Lt. Col. Regina, Mr. Vishnu,  
Mrs. Zaina Elizabeth
- Stage arrangement - Mr. Delphy, Mrs. Shincy, Mr. Aiswarya,  
Mrs. Milka, Mr. Anjali
- Refreshment - Mrs. Sherin, Mrs. Praseetha, Mrs. Snelthi-S  
- Mr. Nishar, Dr. Binu Babu,  
Mr. Gopinathan Nair.

Soft copy of Brochure, photos, attendance and feedback form of the program to be given to Mrs. Ansha and hard copy to Mrs. Shincy. Every student should have their



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Sl. No.	Parameter	Yes	No	Details	Sl.
				<p>Pharmacology not started  <u>Plan</u>: - I yr revision in the afternoon &amp; II yr class in the afternoon. Clinical posting not yet planned  <u>III Year B.Sc Nursing Feb 2022</u>.                      Second year theory portions completed. Clinical posting Med. Nursing and Surg. Nursing <math>\frac{664}{960}</math> hrs completed                      Community Health Nursing 50% clinical posting completed.  <u>Third year classes</u>                      Med. Surg. Nursing: 29 1/2 / 110                      Mental Health Nursing: 32 / 110                      Child Health Nursing 26 / 114.0                      Nursing Research &amp; Statistics 17 / 50                      Clinical posting II year going on.  <u>Plan</u>: - Two days clinical posting (II year) other days morning III yr class &amp; afternoon revision.  <u>IV Year BSc Nursing Feb 2022</u>                      Third year theory portions completed.                      I Half students                      Med. Surg. Nursing 74 hrs                      Child health Nursing 17 hrs                      completed. Clinical posting going on.                      Model practical exams completed.  <u>Fourth year classes</u>                      OBC Nursing <math>\frac{33}{130}</math>                      Community Health Nursing <math>\frac{39}{100}</math></p>	

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Sl.No.	Parameters	Yes	No	Details
6.	Monitoring/tutorial system	✓		facilities are well maintained. Slow learners are identified & special classes are being given to them. Teachers in hostels also helping students in learning.
7.	Grievance - Redressal system	✓		GRC meeting are conducted
<u>IV. KUHS PARAMETERS</u>				
1.	Faculty qualification & numbers	✓		As per norms of accrediting agencies teacher-student ratio is maintained.
2.	Academic staff training	✓		Institutional training programmes are periodically conducted. Faculties are attending INC & KUHS training programs.
3.	Periodic Institutional faculty appraisal program	✓		Faculty appraisal is done annually.
4.	Faculty development program	✓		JCP conducted.
5.	Disciplinary issues of student/faculty		✓	
<u>V. INSTITUTIONAL EXCELLENCE</u>				
1.	Vision & mission statement displayed	✓		
2.	Awards & achievements for the Institution	✓		
3.	Research publication, patent, projects of the Institution	✓		Paper presentation & publications are done by faculties. Departmental & individual researches are being conducted by the faculty.



Principal  
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Sl.No	Parameters	Yes	No	Details
5	University   NAAC   NABH   NABL   NBA   ISO Any funded research projects	✓	✓	IQAC & NAAC accreditation process is going on.
ACTION TAKEN REPORT				

Sl.No	Suggestions	Actions
1.	Revision & Model examination	Revision plan scheduled. Model exam to be completed including paper valuation by March 7, 2022.
2.	Clinical posting & file submission.	Students should be punctual in clinical posting, they should not be allowed to come late or leave early from the clinical areas. Last date for file submission is 28-2-2022.
3.	Master class	Mrs. Delphi is entrusted to make arrangements for students to attend masterclass, together with their respective class-co-ordinators & subject teachers.
4.	FDP & Induction programme	Various committees for FDP & Induction programmes were planned & entrusted with their responsibilities.
5.	Others	Mess meeting to be conducted before the arrival of new batch students. Prepare & submit additional articles required in lab by lab in-charge.



  
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NCN/CC/IAC/2021-22/02

25-10-2021

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Faculty Members by Name

  
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## Minutes of the Meeting.

Month : October 2021  
 Date : 29-10-2021  
 Time : 2.30pm  
 Venue : Principal's office.

### Agenda :- Clinical posting

- Submission of clinical diary, faculty weekly workload book, Counselling book
- Evaluation of theory & practicals
  - Plan for revision
  - Upcoming M.Sc Inspection
  - Outpass of Students

The meeting started at 2.30pm with a silent prayer. Prof. Dr. Kavithamole P.J. chaired the meeting. The agenda were discussed in the meeting.

→ Academic appraisal was done by class co-ordinators. For the first years, II sessional examination is going on. They are having theory classes upto November 2021 and after that clinical posting from December to January. For II year students, clinical-posting from 01-11-2021 in the forenoon and in the afternoon from 2pm to 5pm, revision classes. Night duty posting also will be started for them. III. Year clinical posting started from 26-10-2021 onwards and their night duty posting will start from 01-11-2021. IV. years students are having their clinical posting ~~with~~ till December 2021. As night duty posting to be completed at the earliest, it is decided in the meeting to add 4 students per batch on night duty posting. III sessional examination planned ~~to~~ to conduct during second week of December and answersheets to be corrected before vacation.

→ All faculty should submit their clinical diary, workload book and counselling report book. ~~It~~ was verified by vice principal as she is entrusted with the



Sl. No.	Parameters	Yes	No	Details
				<p>Computer 14/45, English 2/30 completed. Nutrition practical pending.</p> <p>Clinical posting 190/400<sup>hrs</sup> completed. II sessional exam going on. Theory block now.</p> <p>Plan: Revision classes on Nov. 2021</p> <p>From December 1<sup>st</sup> onwards</p> <p>Clinical posting.</p> <p>II Year B.Sc (N) October 2021</p> <p>Med. Nursing 171/110</p> <p>Surg. Nursing 187/110</p> <p>Pharmacology</p> <p>Sociology 68/60</p> <p>Community Health Nursing 131/100</p> <p>Pathology - not yet started.</p> <p>Clinical posting.</p> <p>Medical Nursing 96/440</p> <p>Surgical Nursing <del>187</del>/520</p> <p>Community Health Nursing 48/10.</p> <p>II sessional exam completed.</p> <p>Plan: Clinical posting from</p> <p>November 1<sup>st</sup> onwards.</p> <p>III Sessional on December.</p> <p>III Year B.Sc (N) October 2021</p> <p>Med. Surg. Nursing 141/110;</p> <p>Child Health Nursing - Completed.</p> <p>Mental Health Nursing 136/110</p> <p>Nursing, Research &amp; Stat. 65/50 Completed</p> <p>II sessional exam completed.</p> <p>Research project work going on.</p> <p>Tool presentation completed.</p>

  
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Sl. No.	Parameters	Yes	No	Details
5.	Student Project	✓		Third year research project work going on. Tool presentation is over. Submitted first 3 chapters.
6.	Professional/Industrial interaction	✓		
7.	Library Usage	✓		Library facilities are utilized by faculties as well as students as per their need following Covid-19 protocol.
8.	Net based learning	✓		
9.	Community academic programs			Students along with teachers visited Old age home & done the health assessment of inmates. Webinar on "Polycystic ovarian Syndrome" conducted.
<u>II FACULTY DEVELOPMENT &amp; STUDENT ASSESSMENT</u>				
1.	Internal assessment	✓		Regularly conducting sessional examination for theory and after the completion of clinical posting, practicals also. Internal marks are uploading University as per the instructions from the University in time. III Year result published. Pass percentage 77.77%
2.	Pass Percentage			
3.	University toppers			
4.	Institutional academic Calender	✓		
5.	CNE	✓		JCP conducting regularly (1st time)

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Sl.No.	Parameters	Yes	No	Details
2.	Academic staff training	✓		INC, KUHS & Institutional training programs.
3.	Periodic Institutional faculty appraisal program	✓		Faculty appraisal is done annually.
4.	Faculty development program	✓		It is being conducted monthly.
5.	Disciplinary issues of students/faculty		✓	
<u>V</u> INSTITUTIONAL		EXCELLENCE		
1.	Vision & mission statement displayed	✓		
2.	Awards & achievements for the institution	✓		
3.	Research publications, patents, projects of the institution	✓		Individual and departmental researches are being conducted by the faculties. Paper publications & presentations are also being done by faculty. Webinars are also organised.
4.	Any accreditation University / NAAC / NABH / NABL / NBA / ISO			Accreditation process is going on.
5.	Any funded research projects		✓	



*Gpsw*  
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**(FORMERLY NEHRU COLLEGE OF NURSING)**

**ACADEMIC YEAR**

**2020-2021**



# NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government  
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## CIRCULAR

NCN/CC/IAC/2020-21/02

24-12-2020

The Institutional Academic Committee meeting with members is scheduled on 30-12-2020 at 02:00 pm in Principal Office. All members are instructed to attend the meeting without fail.

PRINCIPAL

Copy to:

The Head of the Departments

Faculty Members by Name

  
PRINCIPAL  
PK DAS COLLEGE OF NURSING  
PANAYUR (P.O), VANIYAMKULAM  
OTTAPALAM, PALAKKAD DT  
KERALA - 679522



Parameters	Yes	No	Details
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### Minutes of the Meeting.

Date : 30.12.2020

Place : Multipurpose Hall.

Time : 2-3pm.

Meeting started at 2 P.m. with one minute silent prayer. Reviewed the last meeting.

Principal has discussed the details of Internal academic audit and its parameters.

- (1) Training - related with the curricular preparation and implementation.
- (2) Faculty development and Student Assessment } Related with the internal assessment and Pass percentage.

(3) Student welfare - All co curricular activities and C.R.C.

(4) KUHS Parameters - Faculty Qualifications and appraisal.

(5) Institutional Excellence - vision, mission Accreditation.

Points discussed.

→ Concluding the CNE - Getting acceptance from



Parameters	Yes	No	Details
arrangement for conducting the work shop.			
			<ul style="list-style-type: none"> <li>→ Reopening the college and precautions.</li> <li>→ Making the plan for the clinical activity</li> <li>→ Making the revision plan for the theory portions.</li> <li>→ IV year students will be called 1<sup>st</sup> followed with 1<sup>st</sup> year, 2<sup>nd</sup> and III year.</li> <li>→ Sensitization class on covid preventive measures.</li> <li>→ Creating covid Jagaatha Samithi in the college and closely monitoring the students health status.</li> <li>→ Concentrating the work of QAs. The inspection has to be completed within the 30.1.2021.</li> <li>→ All documents kept ready for the inspection.</li> <li>→ Sessional Exam evaluation should be displayed to the students.</li> <li>→ Conduction of PTA for updating the result of 1<sup>st</sup> sessional exam and the status of the students.</li> <li>→ Activities should be carried out according to the academic calendar.</li> <li>→ Quality circle meeting should be conducted 3<sup>rd</sup> week by the authority</li> </ul>



Principal  
PK DAS COLLEGE OF NURSING  
PANAYUR (P.O), VANIYANKULAM  
OTTAPALAM, PALAKKAD DT  
KERALA - 679522

S.NO.	Parameters	Yes	NO	Details
<p>1.</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">TRAINING</p>	<p>Master timetable</p> <p>Ac plans</p> <p>Monthly ac plans and report</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		<p>Prepared</p> <p>Prepared and distributed</p> <p><u>Report IV year</u></p> <p>OBC - 123</p> <p>CHN - 70/100</p> <p>NE - 64/70</p> <p>Admi - 54/80</p> <p>} Completed Hours.</p> <p>1<sup>st</sup> sessional exam completed, all subjects are evaluated except Nursing education. It is given to Ms. Anjali - OBC.</p> <p>Plan final year students are informed to come to the college from 4.1.2021 onwards. They will be Quarantined for 14 days and their clinical starts after that.</p> <p>→ Planned for the clinical Posting</p> <p>→ Information will be given to the hospital authority</p> <p>→ Informed to purchase the required PPE (Mask, Apron, face shield, Sanitizer.)</p>



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Sl. No	Parameters	Yes	NO	Details.
				<p><u>III Year Report</u></p> <p>MSN - 78/110            CHN - 80/140            MHN - 80/110. } completed.</p> <p>Research class not yet started.</p> <p><u>Plan.</u> Anxiety disorder - Expert class conducted.</p> <p>Planning to start the class in January (2021)</p> <p>(Research)</p> <p>→ Sessional exam papers distributed.</p> <p>→ Expert class will be arranged for the unit of Cardiology.</p> <p>→ Group will be divided for the group project.</p> <p><u>II Year Report.</u></p> <p>MN - 59/110            SN - 78/110            CHN - 75/100            Phar - 38/60. } completed            Socio - 26/60 } Hours.</p> <p>Sessional exam completed and papers are evaluated</p> <p>Medical Nursing - Some of the students got less marks and planned for the re-examination</p>



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Sl. No	Parameters	Yes	No	Details	
				as slow learners and advance learners.	1
				<u>Plan</u>	2
				→ Planning for the clinical posting	3
				→ Revision for the Theory	4
				→ Preparing the Students for the University Examinations.	5
	Students project	✓		Plan to divide the Students for group project.	6
	community Academic program	✓		Planned and carried out according to the plan	7
II	Student Assessment				8
1.	Internal exams	✓		1 <sup>st</sup> seminar completed. According to the evaluation students will be categorized as slow learners and advanced learners.	9
2.	Pass percentage	✓		→ Not yet conducted the regular KUNTS exam.	10
3.	University papers	✓			11
4.	Ac. calendar	✓		Published.	12
5.	CNR Seminar/workshop	✓		Planned for Jan	13
III	Student welfare				14
	Co curricular	✓		Planned through online	15



Sl. NO	Parameters	Yes	NO	Details
3.	Dealing with poor performers	✓		Tutorial class are planned and allotted the staff for the students.
4.	Quality of Infra structure	✓		well maintained.
6.	Mentoring	✓		Well maintained.
7.	C.R.P.	✓		Every month meeting conducted. No issues.
<u>IV KUHC parameters</u>				
1.	Faculty Qualifications	✓		According to the norms well maintained.
2.	Academic Training	✓		Staff send for the Training (KUHC)
3.	Faculty Appraisal	✓		
4.	FDP.	✓		Every month conducted.
5.	Disciplinary issues	✓		—
<u>V Institutional Excellence</u>				
1.	Vision Mission	✓		Displayed.
2.	Awards & Achievements	✓		—
3.	Research publications	✓		There are publications in each department. Individual publications exhibited.
4.	Accreditation	✓		QAS, NAAC under process
5.	Funded research	✓		—



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## ACTION TAKEN REPORT

Recommendations	ATR	Sl. No
1. Advanced and slow learners	2020-21 students categorised after the 1 <sup>st</sup> sessional.	
2. Expert classes	<ul style="list-style-type: none"> <li>- Tutorial planned.</li> <li>Experts from the field of medicine and Nursing arranged as resource persons. It should be carried out in each month.</li> </ul>	
3. Quality related projects.	<ul style="list-style-type: none"> <li>→ Students projects can be from the Quality based.</li> </ul>	
4. Individual Research	<ul style="list-style-type: none"> <li>→ Planned for the research work (schedule)</li> <li>Topic and objective has to be given to the in charge staff.</li> <li>- Stage by stage work can be carried out.</li> <li>→ It should be brought to the research committee for the fund and further assistance</li> </ul>	
5. Publications	<ul style="list-style-type: none"> <li>Departmental and individual publication should be done.</li> <li>Evidence of publication should be submitted to the research committee</li> </ul>	



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*H. S. S.*



# NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

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## CIRCULAR

NCN/CC/IAC/2020-21/05

24-04-2021

The Institutional Academic Committee meeting with members is scheduled on 30-04-2021 at 02:00 pm in Principal Office. All members are instructed to attend the meeting without fail.

PRINCIPAL

Copy to:

The Head of the Departments

Faculty Members by Name



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Date : 30-04-2021

Time : 3<sup>30</sup> - 4<sup>30</sup>

Month : April 2021

2020-2021

Minutes of the Meeting.

Sub: Monthly academic committee meeting

Agenda:

- \* Uploading the internal marks and attendance percentage of 2<sup>nd</sup> and 1<sup>st</sup> year
- \* Examination of 2016 admissions.
- \* Exam hall preparations
- \* Covid- +ve exam students.
- \* Research activity
  - Staff
  - Student.
- \* Monitoring of online classes.

Meeting started with one minute silent prayer.

\* Principal has explained the points to be discussed in the current meeting  
→ Internal and attendance percentage of 2<sup>nd</sup> and 1<sup>st</sup> year are uploaded in the KUIS examination.

→ The staff who is on invigilation duty should follow the covid 19 examination guidelines.

→ Examination hall should be arranged and the invigilator and chief supt should verify the register numbers and seating arrangement.

→ The required stationary items purchased before the commencement of the examination the necessary items like Sanitizer, Gloves, Mask, PPE kit and other usual



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Sl No	PARAMETERS	Yes	No	DETAILS
I	TRAINING			
	Master time table	✓		
	Annual ac. plan	✓		
	Monthly ac plan	✓		
	ac. Report	✓		
				<p><u>IV year</u></p> <p>As per KUHS instruction the examination of May 2021 postponed to June 2021</p> <p>So the class started from 29.04.2021 onwards to the final year students through online mode.</p> <p>OBG - 4 (127/130) NE - 2 (36/50)</p> <p>eHN - 2 (89/100) Admin - 4 / 68/70</p> <p><u>Plan of May:</u></p> <ul style="list-style-type: none"> <li>* Online class.</li> <li>* Prior to the examination students will be given time for the university examination</li> <li>* Attendance of the students will be maintained.</li> </ul> <p><u>III year</u></p> <p>29<sup>th</sup> started with online class.</p> <p>MSN - 4 (54/110)</p> <p>eHN - 2 (60/140)</p> <p>NHN - 1 (59/110)</p> <p>Res. - (6/50)</p> <p><u>Plan of May:</u></p> <p>class will be carried out through online mode</p> <ul style="list-style-type: none"> <li>- Attendance will be maintained.</li> </ul> <p>- Di: 05 1</p>



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S.No	PARAMETERS	YES	NO	DETAILS
	Theory and practical hours	✓		Required hours completed Students waiting for the university examination. Groups are divided and Research and stat classes will be started and the Group project work will be started.
	Students project	✓		
	Professionist/industrial interaction		✓	
	Library usage		✓	
	Net based learning	✓		
	community ac. programs	✓		May 12 <sup>th</sup> planned for the Nurses Day celebration.
II	Faculty Devt x			Student Assessment.
	Potential assessment	✓		Upload the IM x IA are in the exam registration KUMS waiting for the examination
	Pass %		✓	
	University Toppers		✓	
	Institutional ac. celebs	✓		
	CNE	✓		Planned.
	Seminar, workshop	✓		
	Teachers were elected as office bears		✓	
	Programs of educational technology	✓		MOC certificate courses enrolled by all staffs.
III	Student welfare			Extra curricular activity carried out through online mode
	co curricular x	✓		
	Extra curricular			





# NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

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## CIRCULAR

NCN/CC/IAC/2019-20/05

23-11-2019

The Institutional Academic Committee meeting with members is scheduled on 29-11-2019 at 02:00 pm in Principal Office. All members are instructed to attend the meeting without fail.

PRINCIPAL

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The Head of the Departments

Faculty Members by Name

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**(FORMERLY NEHRU COLLEGE OF NURSING)**

**ACADEMIC YEAR**

**2019-2020**

Month : 29.11.2019

Time : 2 pm

2019-2020

Venue : Principal office

51

Parameters	Yes	No	Details of corrective actions
------------	-----	----	-------------------------------

Meeting started at- 2 PM. Reviewed the previous meeting and continued with the report of the previous month and plan of the forth coming month.

Trainings

Master time table ✓

Displayed.

Annual ac. Plan ✓

Prepared & followed by the coordinator

Monthly ac. plan ✓

Every month plan is discussed in the committee

Monthly ac. Report ✓

Report is presented in the committees by the co-coordinators.

IV Year Report

OBA - 56/130 CHN - 23/100

Edu - 23/90 Adm. - 56/80

OBA - 168/340 CHN - 168/320

PKDINS + Thalule ↓ Ambalapara

Continue 20<sup>th</sup> Dec 19

IV Plan (Dec - 2019)

Theory will be later on the study day

- clinicals will be continued up to 20<sup>th</sup> of December.

- I sessional Exam is planned on 4<sup>th</sup> to 07 Dec 2019.

→ X - mas celebration planned on 21/12/2019.

→ Before X<sup>1</sup> vacation, 1<sup>st</sup> sessional papers has to be distributed to the students.



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**OTTAPALAM, PALAKKAD DISTRICT**  
**KERALA - 679522**

Parameters	Yes	No	Details
"			<p><u>III Year (Report)</u>                      MSN - 57/110      MHN - 44/110    CHN - 56                      NR - 14/35      Stat - Not started.                      Nov 14<sup>th</sup> - 3<sup>rd</sup> years performed street play &amp; flashmob.                      - Recreational visit on 23/11/19.</p>
			<p><u>III Year:</u>                      Dec 2<sup>nd</sup> to 5<sup>th</sup> KUTS 2<sup>nd</sup> year exam                      - 14<sup>th</sup> Punarjani visit - Deadlockin center                      16 - 19<sup>th</sup> Sessional Exams.                      * Mas celebration 20-12-19 &amp; collection election.</p>
			<p><u>II Year:</u>                      Nov: Socio helbo, Med-nsg 7/110, Surg-nsg 5/110                      Community health nsg 10/110, I<sup>st</sup> year practical was held on 25-28/11/2019, Clinical placed on 27<sup>th</sup> Sessional exams on 28/11/19</p>
			<p><u>I Year Report (Nov)</u>                      Anatomy 30/60, Phy - 27/90, Micro - 20                      Nutrition 23/60, Biochem - 14/40,                      Psychs - 25/60, FON - 55/265 + 5                      Eng - 12/30, com - 15/45</p>
			<p><u>Pilas (Dec 2019)</u>                      - Available 3wks - complete 128/60                      - Freshers Day 13/12/19                      - * Mas celebration 21/12/19</p>
			<p><u>Visit</u>                      - Poly Garden - Mentally Challenged Rehabilitation centre. visit on 21/11/19                      - SOS - children village. Thirissur 16.11.2019</p>



**G. Suman**  
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Parameters	Yes	No	Details
Theory & Clinical work status	✓		Satisfactory, I <sup>st</sup> yr are in clinicals
Student Project	✓		They are in PKDINS - OBG, Taluk - OBG, Ambalapara - CHN II year are divided as group for the project work.
Profession / Industrial interaction.	✓		Visited SOS-Children village Thrissur 16/11/2019, Rehabilitation centre for Mentally challenged at Ottapalam on 2.11.19.
Library usage	✓		Library hours are given upto 6pm for the effective utilization..
Net band learning	✓		Net facilities are given to the students.
Community programs	✓		Programs Organised Diabetic Day organised as outreach Street play is performed by the 3 <sup>rd</sup> year students Planned to conduct Disability Day
Faculty Devt & Student Devt.			
Internal Assessment	✓		ISeminar is planned for IV <sup>th</sup> XII <sup>th</sup> Year. Planned on 4 <sup>th</sup> to 07 <sup>th</sup> (I <sup>st</sup> year) 16 - 19 <sup>th</sup> (III year) 2 <sup>nd</sup> year Jan 3 <sup>rd</sup> week 88.89%. (IV <sup>th</sup> year - 2015-19.)
Pass percentage			
university Topper	✓		
CEN	✓		Planned in the m/c May - 2020
Seminar and work shop	✓		Planned.



**G. Suresh**  
**PRINCIPAL**  
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 KERALA - 679522

## Parameters

Yes/No

## Details

7. Teachers elected as office bearers	✓	—
8. Programs in e-Learning technology	✓	—
<b>III Students welfare</b>		
1. Co-curricular and Extra curricular	✓	Students are participating in the extra curricular activities.
2. Placement	✓	Parent hospital also providing the opportunity.
3. Programs for Poor Performers	✓	Extra evening classes are given for the students.
4. Quality Assessment	✓	It is well maintained in the academic and hostel block.
5. Quality Assessment in common Room	✓	It is well maintained.
6. Mentoring & Tutorial	✓	Each staff is allotted with 10 students for mentoring.
7. Grievance & Redressal Program	✓	Every month it is conducted and no grievance found on the academic & hostel.
<b>B KUIS Parameters</b>		
1. Faculty	✓	According to the Norms appointed. Ratio is maintained.
2. Ac. training	✓	Staff are deputed to KUIS to attend the training program.
3. Faculty Appraisal	✓	It is maintained.
4. FDP	✓	Every month it is conducted and Report is submitted.
5. Disciplinary issues	✓	—

Parameters	Yes	No	Details
✓ Institutional			Excellence
Vision & Mission	✓		Displayed.
Awards & achievement	✓		Nursing Excellence Award from ACENET News for best teacher category for finalist. Young Researcher in Mental Health Nursing by Venus Foundation Mr. Sudhesh suresh Kumar. Asso. Professor, MHN Department.
Research Publications	✓		Staff research publications in published in the journals
Accreditation		✓	NABH in under process in Parent Hospital.
Any Funded research project	✓		—

*[Signature]*  
30/11/19

STAFF INCHARGE

*[Signature]*  
PRINCIPAL



*[Signature]*  
PRINCIPAL  
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KERALA - 679522

SLNO	Parameters	Yes	No	Details
	28 February 2019 Principal office 1.30 P.M.			
	Master time table	✓		
	Annual ac. plan	✓		
	Monthly ac. plan & Report.	✓		
				<p><u>I</u> Year Report on Feb</p> <p>OBA - 72/130 CHN - 31/10 Edu - 46/80 Admi - 65 OBA - 288/640, CHN - 3</p> <p>→ Community posting completed including the Rural Co-ops posting</p> <p><u>March 2020 plan</u> OBA, Administration and peer teaching March 4, 5 - Sports 6<sup>th</sup> - Arts off stage program 12<sup>th</sup> - Graduation</p> <p><u>II</u> year Report on Feb 2020</p> <p>MSN - 71/110, CHN - 52 MHN - 50/110 Re - 19/35</p> <p>Student are in posting Cardiology 20 hrs completed 96 hrs / MBN, 192 hrs / CHN</p> <p><u>Plan March 2020</u> Mental health Nurse posting at Ansal hospital</p>

Training



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Sl. No.	Parameters	Yes	No.	Details
I	1. Theoretical clinical	✓		<p>All the students are posted in the clinicals in parent and affiliated hospitals.</p> <p>31 years are selected for topic and project work started with the Questionnaire.</p> <p>Initiated the project-based learning.</p> <p>Students are utilizing the library.</p> <p>SDL is initiated with facility is available in the college campus.</p> <p>All health days are planned and implemented.</p>
	2. Google Satisfactory	✓		
	3. Monthly report	✓		
	4. Student project	✓		
	5. Library usage	✓		
	6. Net based Learning	✓		
II	<u>Faculty Devt &amp; Student Assessment</u>			
	1. Internal Assessment	✓		<p>1<sup>st</sup> sessional completed for all the batches and evaluation done and distributed the paper.</p>
	2. Pass %	✓		<p>2<sup>nd</sup> year 78 %</p> <p>1<sup>st</sup> year 70 %</p>
	3. University toppers	✓		-
	4. InAc. calendar	✓		Published.
	5. CNE & Seminars	✓		Planned for the month of April 2020.
6. Teachers elected	✓		-	



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Annual Action Plan

Sl. No.	Recommendations	A.T.R.
1.	Advance learners & slow learners.	- Topic and time schedule planned for the students. → Daily test for the slow learners.
2.	Student project	→ Project based learning is initiated from this academic year for all batches.
3.	Pass percentage	2 <sup>nd</sup> year 78% 1 <sup>st</sup> year 70% Bridge course and time table is given to the students of 1 <sup>st</sup> and 2 <sup>nd</sup> years.
4.	Student centric Learning.	- Student can utilize the library and computer lab for their internet based learning.
5.	Research Publications.	→ Initiated the departmental research projects, individual publications.
		In this year students projects of all departments is submitted for the publication.
		→ Individual faculty publication is must.
	Staff Inchange	Inspection on by: <i>Passiya Kk.</i> Best Professor CMC, Kozhikode



  
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# NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government  
Affiliated to Kerala University of Health Sciences)

## CIRCULAR

NCN/CC/IAC/2019-20/04

25-10-2019

The Institutional Academic Committee meeting with members is scheduled on 31-10-2019 at 02:30 pm in Principal Office. All members are instructed to attend the meeting without fail.

PRINCIPAL

Copy to:

The Head of the Departments

Faculty Members by Name

PRINCIPAL  
P K DAS COLLEGE OF NURSING  
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OTTAPALAM, PALAKKAD DT  
KERALA - 679522



Month: 31<sup>st</sup> October 2019

Venue: Principal office

Time: 1<sup>30</sup> - 2<sup>30</sup> pm.

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Sl No	Parameters	Yes	No	Details and corrective action
	Meeting started at 1 <sup>30</sup> pm. Reviewed the previous meeting and continued with the report of the coordinator for the month of October 2019.			
<u>I Training</u>				
1	Master time	✓		All coordinators have the master time table for the ac year Prepared and followed.
2	Annual academic plan	✓		Prepared and discussed with the principal
3	Monthly academic plan	✓		monthly report is presented by the coordinators.
4	Monthly academic report	✓		
<u>IV Report.</u>				
Hours completed in Oct. OSG - 43/130, CHN - 13/100 NE - 17/80, Admi - 46/70				
<u>Plan (Nov 2019)</u>				
→ ethical posting will convene on 4.11.2019				
→ Students are planned to send to PKDINS, Palakkad and community.				
→ Afternoon planned to theory class.				
<u>II Report (Oct)</u>				
If year university examination completed in the 31.10 and class is going to restart on 4.11.2019.				
Nov. Plan				



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PANAYUR (P.O), VANIAMKULAM  
OTTAPALAM, PALAKKAD DT  
KERALA - 679522

Sl. NO	Sl. NO	Parameters	Yes	NO	Details & Corrective actions
	5.	Theory & clinical work status	✓		Satisfactory, IV years are in clinicals. Students posted in STALUC & PKDINS for OBC Posting
I	6.	Student projects.	✓		III years are students are and asked to select a topic for project work.
1.					
2	7.	Professional/Industrial interaction	✓		Visit arranged and students are taken to Health care agency
3	8.	Library usage	✓		Library Hours is given for all classes and till 6 pm students can utilize.
4	9.	Net based learning	✓		Internet facilities are available for the student to make online reference
	10.	Community Programs	✓		Health days are observed & Planned to conduct world Diabetic Day on Nov-14 to create awareness to the public regarding the disease.

II FACULTY DEVT & STUDENT DEVT.

1.	Internal assessment	✓		Schedule is planned.
2.	Pass percentage	✓		After the KUHS result
3.	University toppers	✓		-
4.	Institutional ac. calendar	✓		Published.
5.	CNE	✓		Planned for this academic year
6.	Seminar/workshop	✓		planned based on the Quality
7.	Teachers elected as office bearers	✓		
8.	Programs in	✓		



**PRINCIPAL**  
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Sl. No.	Parameters	Yes	No	Details & Corrective actions
<u>IV Institutional Excellence</u>				
1	1. Vision & mission	✓		Displayed
1	2. Awards and achievements	✓		-
2	3. Research Publications	✓		Staff research papers are published in the journals.
2	4. Accreditation	✓		Parent Hospital is under process of accreditation.
3	5. Any funded research projects		✓	-

*[Signature]*  
7/11/19

STAFF INCHARGE

*[Signature]*

PRINCIPAL



*[Signature]*  
PRINCIPAL  
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**P. K. DAS COLLEGE**  
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PANAYUR (PO), VANIYAKULAM, PALAKKAD - 679522

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Affiliated to Kerala University of Health Sciences)

**(FORMERLY NEHRU COLLEGE OF NURSING)**

**ACADEMIC YEAR**

**2018-2019**



# NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government  
Affiliated to Kerala University of Health Sciences)

## CIRCULAR

NCN/CC/IAC/2018-19/01

01-11-2018

The Institutional Academic Committee meeting with members is scheduled on 08-11-2018 at 01:00 pm in Principal Office. All members are instructed to attend the meeting without fail.

PRINCIPAL

Copy to:

The Head of the Departments

Faculty Members by Name

PRINCIPAL  
PK DAS COLLEGE OF NURSING  
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KERALA - 679522



CRITERIA FOR AMC

INTERNAL ACADEMIC AUDIT PROFORMA

Nov. 8. 2018

Sl. No.	CRITERIA	Yes	No	Details
1. TRAINING	1. Master time table Published	✓		It is planned in at the starting of the ac. year. outline of monthly plan and Report of monthly academic activity is planned to present on end of the month (30 <sup>th</sup> )  Research Coordinator has to plan the schedule. Ms. Abdul Nisra is incharge  Monthly usage will be monitored by Mrs. Delma  Classroom net connection will be activated. Mr. Jaya krishan is incharge  It is carried out as per schedule and Mrs. Sheena P. is incharge for this.
	2. Annual Ac. plan is prepared	✓		
	3. Monthly Ac. plan prepared	✓		
	4. Monthly Ac. Report prepared	✓		
	5. Theory & practical / Lab/clinical work status Satisfactory	✓		
	6. Students projects are progressing as per schedule			
	7. Professional / industrial interaction conducted.			
	8. Library usage is adequate	✓		
	9. Net based Learning is practiced	✓		
	10. Community ac. programs are progressing as per schedule	✓		
2. STUDENT ASSESSMENT	1. Internal assessment as per schedule	✓		For this ac. year 2018-19 is planned w.e.f. December 3 <sup>rd</sup> week I - 75% II - 80% III - 100% IV - 68% for the last ac. year. university III rank holder in 2018 admission Mr. Mohammed Ajmal M.T Prepared the Ac. calendar  Planned for this ac. year in the month of Feb' 2019
	2. Pass percentage in univer-sity Examination	✓		
	3. university toppers	✓		
	4. Institutional Ac. calendar published	✓		
	5. CNE Programs were conducted	✓		
	6. Seminars, workshops, conferences or others were conducted	✓		
	7. Teachers were elected as office bearers & professional body	✓		
	8. Programs in educational			



**PK DAS COLLEGE OF NURSING**  
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## MINUTES OF IAC Meeting

Date : 30.11.18

Time : 1.30 PM

Venue : Principal office

### Members present

Prof. Tamil selvi . P.  
Prof. - Lawanya  
Mrs. Sheena P.  
Mr. Sudhan Suresh kumar  
Mr. Abdul Nishtar,  
Mrs. Regina P.P.  
Mrs. Sheeba S.  
Mrs. Delna P. Davis.  
Ms. Reeba  
Mr. Shahul Hameed.  
Dr. Daisy maria  
Ms. Suthis.  
Mrs. Suthi e.  
Mrs. Sandhya . P.  
Mrs. Minu M. Pillai  
Mrs. Praseetha T. Jose  
Mrs. Sharin.



*G. S. S.*  
PRINCIPAL  
PK DAS COLLEGE OF NURSING  
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OTTAPALAM, PALAKKAD DT  
KERALA - 679522

Chairperson has welcomed the group and she explained the purpose of the meeting  
Purpose:

1. Monthly academic report
  2. Forthcoming monthly academic plan.
- Each class in charge have presented the monthly academic report.

win	Parameters	Yes	NO	Details.
	Monthly plans	✓		<p><u>III Year (Dec)</u></p> <ul style="list-style-type: none"> <li>→ 2 wks clinics for Medical &amp; Child health Nursing</li> <li>→ Completion of Statistics class.</li> <li>→ 1<sup>st</sup> sessional exam.</li> <li>→ Xmas holidays from 21<sup>st</sup> - Jan 2<sup>nd</sup> 2019</li> </ul> <p><u>Report</u></p> <p>MSN - 41hrs, CHN - 33hrs, MHN - 27hrs</p> <p>Research - 18 hrs. Completed.</p> <p>Students are in clinical posting of MSN, CHN, - 5 wks each completed.</p>
	Monthly plans	✓		<p><u>IV Year (Dec)</u></p> <ul style="list-style-type: none"> <li>→ Ongoing clinical posting for OBG &amp; CHN,</li> <li>→ 1<sup>st</sup> sessional examination from 15<sup>th</sup> Dec - 20<sup>th</sup> Dec 2018</li> <li>→ Xmas vacation 21<sup>st</sup> - Jan 2<sup>nd</sup> 2019</li> </ul> <p><u>Report</u></p> <p>→ OBG - 4 wks and CHN - 2 wks completed.</p> <p>→ OBG - 59/140, CHN 27/100, NE - 19/70</p> <p>Admin - 8/70</p> <p>→ Class test is given to the students.</p> <p>III &amp; IV Year students are in clinical posting. They are completing the requirements on time</p> <p>I Year clinical posting will be started in the month of Jan 2019.</p> <p>As per plan it is carried out. The students are submitted the problem statement for the selection.</p> <p>Library usage is monitored regularly. Extended the time up to 6 pm.</p>
	5. Theory & Practical Lab/Clinical work status	✓		
	6. Students projects are progressing as per Schedule	✓		
	8. Library usage is adequate	✓		



*Sp. S. S. S.*  
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# NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government  
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## CIRCULAR

NCN/CC/IAC/2018-19/03

24-01-2019

The Institutional Academic Committee meeting with members is scheduled on 30-01-2019 at 01:30 pm in Principal Office. All members are instructed to attend the meeting without fail.

PRINCIPAL

Copy to:

The Head of the Departments

Faculty Members by Name

PRINCIPAL  
PK DAS COLLEGE OF NURSING  
PANAYUR (P.O), VANIYAMKULAM  
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KERALA - 679522



MINUTES OF THE MEETING

Date : 30.1.2019

Time : 1:30 : 2.30 Pm.

Venue : Principal office

Meeting is conducted at 1.30 pm.

All the coordinators has given the monthly report and monthly plan. The detail as follows.

Doms	Parameters			Details.
		Yes	NO	
8.	Monthly Ac. Plan and Report.	✓		<p>I - <u>Team Report of Dec &amp; Jan</u></p> <p>→ Dec - Internal exams conducted as per schedule.</p> <p>Exam paper is given OBA - 35/36.</p> <p>ETH, Administration - All students got pass. Edu -</p> <p>Clinical <math>\begin{matrix} \text{ETH} - 175/320 \\ \text{OBA} - 312/640 \end{matrix}</math></p> <p>Theory OBA - 78/120, ETH - 42/100, Edu - 22/80</p> <p>ngt - 24/40,</p> <p>Dindigul - Rural Health centre training is completed. Requirements are completed by the student as per the schedule.</p> <p>Plan Feb - 2019</p> <p>Clinical posting will be continued.</p> <p>OBA, ETH. Peer gp. teaching practice will be started</p> <p>II - (Dec, Jan Report)</p> <p>Dec. session of I is completed.</p> <p>MSN - 34/37 (5 fail) . MHN 32/37 (5 fail)</p> <p>Chit - 34/37 (3 fail) Nsg Rol 31/36 (6 fail)</p> <p>JASN - PKDM Posting completed for 2 batch</p>

TRAINING



*Handwritten signature*

PRINCIPAL  
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Domain	Parameters	Yes	No	Details
				<p>Theory - 55/110 (MHN), CHN - 38/140.                      MHN - 33/110 Rel 25/35                      Statistic completed                      Feb - MHN will be continued.                      One study day is planned</p> <p><u>I year</u> (Dec x Jan)                      Dec session completed.                      Pharmacology - Pending                      MN - SN - 39/40 (1 fail)                      CHN - 36/40 (4 fail) sociology 39/40 (1 fail)                      Clinical posting started on 7<sup>th</sup> Jan                      I year univ. practical examination                      conducted 21<sup>st</sup> to 23<sup>rd</sup>. clinical                      (full day) continued.                      Reg. Theory 38/110 (MN), 39/110 (SN),                      sociology 17/60, CHN 49/100, Pharm - 4  <u>Plan</u> (Feb - 2019)                      Clinical posting for MN x SN                      study day planned for pharmacology                      pathology.</p> <p><u>II year</u> (Dec x Jan)                      Internal exam completed.                      Sessional exam conducted in ten                      month of Jan 2019, paper in hand                      over to the teachers as per principal orders.                      Hours finished Anatomy 36/100, Phy - 31/90                      Chem - 28/90, Nutr 36/60, Bio 21/40, Psyche 21/60, Gen - 65/25                      Comp - 24/45, Eng 15/30</p> <p><u>Feb - plan</u>                      Lamp lighting ceremony is planned                      on 16.2.2019                      Clinical starts on 18.2.2019</p>



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Parameters	Yes	No	Details.
Theory and clinical work status is Satisfactory.	✓		All the students are in clinical posting, They are getting adequate cases and they are completing the requirement on the scheduled time 1 <sup>st</sup> year are going to start the posting on Next month (March 2019) students are selected the topic they are in module preparation. It is progressing as per the schedule
Students projects are progressing as per schedule	✓		Students are given library hours to utilize effectively computer lab with internet facility is provided, Classroom also
Library usage is adequate	✓		
Let based Learning	✓		
Community Ac. program are progressing	✓		Career day planned to celebrate on Feb 4 <sup>th</sup> in the hospital setting
Internal assessment	✓		All the batches internal - Oct 1 <sup>st</sup> sessional exam conducted and the paper is corrected. The progress will be intimated to the parents. If year - OBR - $\frac{35}{36}$ , $\frac{36}{36}$ CHN, NEA $\frac{36}{36}$ , NE $\frac{35}{36}$ II year. MSN $\frac{34}{37}$ , CHN - $\frac{34}{37}$ MHN - $\frac{31}{37}$ Rk $\frac{31}{36}$ III year SN - $\frac{39}{40}$ , CHN - $\frac{36}{40}$ , Socio - $\frac{39}{40}$ . Paper are given for the correction. II year result published on 19.1.2019 $\frac{35}{37}$ - Two members failed One student in one subj - MHN Other one in 3, MSN, CHN & MHN.



**Principal**  
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Domain	Parameter	Yes	No	Details
Student Welfare	3. University Leppers			<p>There is a Distinction in the III year university examination. It is published conducted on 1.2.2019.</p> <p>It is very active in our college but ac. year it was conducted. Extra evening classes and test will be given to the poor performers.</p> <p>Cleanliness of the college inside and outside are well maintained.</p> <p>For the weak students committed meeting is conducted on every III Friday in every month. It is functioning actively. According to the norms its maintained.</p> <p>Training programs &amp; certificate programs are attended by the faculty</p> <p>Evening journal presentation to promote the knowledge</p> <p>Staff have published the research articles in the journals university</p>
	4. Ac. Calender	✓		
	5. CNR	✓		
	1. Co curricular & Extra curricular	✓		
	2. Placement	-		
	3. Poor performers	-		
KUTS Parameters	4. Quality Assessment	✓		
	5. Mentoring	-		
	6. Grievance Redressal programs	✓		
KUTS Parameters	1. Faculty Qualification	✓		
	2. Faculty Training	✓		
	3. Faculty appraisal in implemented	✓		
	4. Faculty devt programs	-		
	5. Disciplinary issue			
Institutional excellence	1. vision & mission	✓		
	3. Research Publications	✓		
	4. Accreditation	✓		
	5. There was one	✓		

